

Auburn Vocational School District BOARD OF EDUCATION

Minutes of June 2, 2020

The June 2; 2020 regular meeting of the Auburn Vocational School District was called to order by Mr. Walter at 6:30 p.m.

Upon roll call, the following members were present:

Mrs. Brush	Mrs. Javins	Mr. Miller	Mr. Walter
Mr. Cahill	Mr. Kent	Mr. Sedivy	Mrs. Wheeler
Dr. Culotta	Mr. Klima	Mr. Stefanko	

Administrators: Brian Bontempo, Sherry Williamson and Jeff Slavkovsky

088-20 Approve Agenda & Remove Item #19

A motion was made by Mrs. Wheeler and seconded by Mrs. Brush to approve the June 2, 2020 agenda and removal of item #19.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

089-20 Approve Minutes of Regular Meeting on May 5, 2020

A motion was made by Mr. Kent and seconded by Mr. Klima to approve the minutes of the May 5, 2020 Regular Board meeting.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

Public Participation – Suspended

Administrative Report

- Student Harassment Report

Recruitment/Curriculum Subcommittee – Brian Bontempo gave a monthly update

Facilities Committee Report –Jeff Slavkovsky gave a monthly update

Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending April 30, 2020 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, and Bank Reconciliation Report. (See Attachment Item #9)

No Action Required.

090-20 Approve for Unanticipated Transfers and Adjustment of Appropriations

A motion was made by Mr. Klima and seconded by Mr. Kent to amend the Certificate of Estimated Resources and adjust appropriations, as needed on June 30, 2020, and transfer to any other fund as necessary in order to avoid an operating deficit on June 30, 2020.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

091-20 Approve Temporary Appropriations FY 20-21

A motion was made by Mr. Miller and seconded by Mrs. Brush to approve Temporary Appropriations for FY21 at 85% of the FY20 expenditures. The Permanent Appropriations will be presented to the board for approval at the September 2020 regular board meeting.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

092-20 Approve Financial Services

A motion was made by Mrs. Brush and seconded by Mrs. Javins to approve the engagement of Plattenburg Certified Public Accountants to compile the required Basic Financial Statements for the fiscal year end June 30, 2020. The Basic Financial Statements are to be presented in conformity with Generally Accepted Accounting Principles (GAAP). The fixed fee for the services will be \$9,450. (Attachment Item #12)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

093-20 Approve Donations

A motion was made by Mrs. Brush and seconded by Mrs. Javins to approve the following donations:

A donation of an Epson Stylus Photo R2880 and 10 ink cartridges from Ms. Elizabeth Komar of Painesville, Ohio. This donation is for the Mobile Applications & Technology program.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

094-20 Human Resources

A motion was made by Mr. Sedivy and seconded by Mrs. Brush to approve employment of the following Personnel items: Amendments, New Employees, Renewals, Supplemental, Substitutes, Separations and Student Intern positions. (Attachment Item #14)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

095-20 Approve Textbook for Business Marketing Technology/Marketing & Business Applications

A motion was made by Mr. Klima and seconded by Mr. Kent to approve the following textbook as part of the Business Marketing Technology/Marketing & Business Applications program.

Carey, Patrick. *Microsoft Office 365 Excel 2019: Comprehensive*. Cengage, 2020.

Cram, Carol M., and Jennifer A. Duffy. *Microsoft Office 365 Word 2019: Comprehensive*. Cengage, 2020.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

096-20 Approve Textbook for Allied Health Technology Program

A motion was made by Mrs. Javins and seconded by Mr. Kent to approve the following textbook as part of the Allied Health Technology program.

Herlihy, Barbara L. *The Human Body in Health and Illness*. Sixth ed., Elsevier, 2018.

Chabner, Davi-Ellen. *Language of Medicine*. SAUNDERS, 2020.

Simchart for the Medical Office: Learning the Medical Office Workflow. Elsevier, 2020

SimPractice for Medical Assistant. Elsevier, 2020

Workman, M. Linda, and Linda A. LaCharity. *Understanding Pharmacology: Essentials for Medication Safety*. Elsevier, 2016.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed.

097-20 Approve ACEware Systems, Inc. Support Agreement

A motion was made by Mrs. Brush and seconded by Mrs. Javins to approve ACEware Systems, Inc. annual support and maintenance agreement or student manager for the Adult Workforce Education Department from 7/1/2020 to 6/30/2021 for \$6,012.80, no increase. (Attachment Item #17)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

098-20 Approve TLC IT HVAC Replacement

A motion was made by Mr. Miller and seconded by Mr. Kent to award the bid amount to Air Force One for the IT HVAC replacement in the amount of \$72,858.000; along with the complete demolition of existing 20-ton Liebert AC unit to Air Force One in the amount of \$6,925.00, for the total contract amount of \$79,783.00. This is contingent pending on LGCA Executive Board approval to share 50% of the base bid and 50% of the AGM professional service contract. (Attachment Item #18)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

099-20 Adjourn

A motion was made by Mr. Kent and seconded by Mrs. Brush to adjourn the meeting at 6:48 p.m.

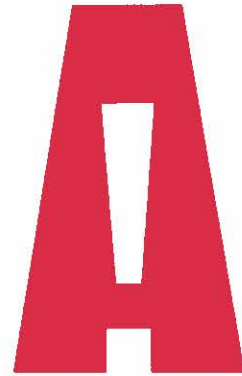
Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

Treasurer

Board President

**Auburn
Career Center**



Attachment Item #6

Administrative Report:
Student Harassment Report



Harassment/Bullying Summary

Type of Harassment	1/2020- 5/2020	8/2019- 12/2019	1/2019- 5/2019	8/2018- 12/2018	1/2018- 5/2018	8/2017- 12/2017	1/2017- 5/2017	8/2016- 12/2016	1/2016- 6/2016	8/2015 - 12/2015	1/2015 - 6/2015	8/2014- 12/2014
Bullying- Verbal	0	0	0	0	0	0	0	0	0	0	0	0
Bullying - Physical	0	0	0	0	0	0	0	0	0	0	0	0
Bullying - Cyberbullying	0	0	0	0	0	0	0	0	0	0	0	0
Bullying - Written	0	0	0	0	0	0	0	0	0	0	0	0
Bullying - Physical & Verbal	0	0	0	0	0	0	0	0	0	0	0	0
Bullying - Verbal & Electronic	0	0	0	0	0	0	2	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0
Harassment	9	8	12	0	4	3	0	2	3	1	0	0
TOTAL	9	8	12	0	4	3	2	2	3	1	0	0



Attachment Item #9

Render Financial Reports

Auburn Career Center
Bank Reconciliation
 April 30, 2020

Dollar Bank - Main Depository	\$ 6,263,136.35
Huntington	\$ 13,443.12
O/S checks - a/p	\$ (3,344.26)
O/S checks - p/r	\$ (197.18)
Payroll Accum (O/S)-Checks NI	\$ (179.42)
Petty Cash	\$ 400.00
Change Funds	\$ 137.00
Net Operating Check + Cash	<u>6,273,395.61</u>
Health Care Deductible Pool - Dollar	\$ 7,165.66
Flexible Spending Account - Dollar	\$ 8,055.61
Star Ohio	\$ 107,260.73
Net Available Cash	\$ 6,395,877.61
Investments:	
Wells Fargo Financial	\$ 2,420,015.72
Total Investments	\$ 2,420,015.72
Balance per bank	\$ 8,815,893.33
Balance per books	\$ 8,819,493.31
+/- FSA Monthly Deduction Adjustment	\$ (3,599.98)
	\$ 0.00

Investments Report

Institution	Amount
Wells Fargo	\$ 2,420,015.72

AUBURN VOCATIONAL SCHOOL DISTR Monthly Cash Summary Report

	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
Code 001 GENERAL	\$ 6,474,056.44	\$ 207,132.74	\$ 9,230,099.61	\$ 575,756.47	\$ 8,030,753.55	\$ 7,673,402.50	\$ 738,307.99	\$ 6,935,094.51
Code 002 BOND RETIREMENT	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 71,795.48	\$ (71,795.48)	\$ 0.00	\$ (71,795.48)
Code 004 BUILDING	\$ 1,093,230.30	\$ 10,000.00	\$ 100,000.00	\$ 0.00	\$ 1,117,447.88	\$ 75,782.42	\$ 16,588.02	\$ 59,194.40
Code 006 FOOD SERVICE	\$ 0.00	\$ 3,123.44	\$ 131,728.27	\$ 18,920.50	\$ 150,806.75	\$ (19,078.48)	\$ 3,622.44	\$ (22,700.92)
Code 009 UNIFORM SCHOOL SUPPLIES	\$ 22,101.11	\$ 275.00	\$ 10,867.50	\$ 0.00	\$ 24,170.51	\$ 8,798.10	\$ 0.00	\$ 8,798.10
Code 011 ROTARY-SPECIAL SERVICES	\$ 1,207.21	\$ 405.00	\$ 21,897.01	\$ 3,164.43	\$ 35,693.78	\$ (12,589.56)	\$ 3,943.99	\$ (16,533.55)
Code 012 ADULT EDUCATION	\$ 108,927.89	\$ 49,554.27	\$ 1,292,940.29	\$ 81,470.21	\$ 1,104,108.81	\$ 297,759.37	\$ 64,669.15	\$ 233,090.22
Code 014 ROTARY-INTERNAL SERVICES	\$ 2,605.73	\$ 0.00	\$ 813.67	\$ 0.00	\$ 1,573.83	\$ 1,845.57	\$ 332.43	\$ 1,513.14
Code 018 PUBLIC SCHOOL SUPPORT	\$ 12,934.14	\$ 0.00	\$ 60,263.70	\$ 10,439.93	\$ 53,735.42	\$ 19,462.42	\$ 26,217.27	\$ (6,754.85)
Code 019 OTHER GRANT	\$ 162,070.36	\$ 0.00	\$ 5,450.00	\$ 2,354.76	\$ 81,154.68	\$ 86,365.68	\$ 5,648.21	\$ 80,717.47
Code 022 DISTRICT AGENCY	\$ 10,304.76	\$ 0.00	\$ 2,000.00	\$ 0.00	\$ 500.00	\$ 11,804.76	\$ 2,000.00	\$ 9,804.76
Code 024 EMPLOYEE BENEFITS SELF INS.	\$ 9,330.40	\$ 0.00	\$ 40,867.05	\$ 1,967.42	\$ 34,982.78	\$ 15,214.67	\$ 7,162.56	\$ 8,052.11
Code 070 CAPITAL PROJECTS	\$ 304,345.32	\$ 0.00	\$ 700,000.00	\$ 14,866.25	\$ 328,422.38	\$ 675,922.94	\$ 675,100.75	\$ 822.19
Code 200 STUDENT MANAGED ACTIVITY	\$ 79,290.07	\$ 0.00	\$ 31,500.65	\$ (92.91)	\$ 49,322.30	\$ 61,468.42	\$ 16,998.21	\$ 44,470.21
Code 451 DATA COMMUNICATION FUND	\$ 0.00	\$ 0.00	\$ 4,300.00	\$ 4,300.00	\$ 4,300.00	\$ 0.00	\$ 0.00	\$ 0.00
Code 467 Student Wellness and Success Fund	\$ 0.00	\$ 0.00	\$ 45,449.95	\$ 0.00	\$ 2,500.00	\$ 42,949.95	\$ 8,600.00	\$ 34,349.95
Code 499 MISCELLANEOUS STATE GRANT FUND	\$ 0.00	\$ 0.00	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 2,500.00	\$ 0.00	\$ 2,500.00
Code 501 ADULT BASIC EDUCATION	\$ 4,455.44	\$ 27,127.94	\$ 207,744.42	\$ 22,407.82	\$ 234,607.68	\$ (22,407.82)	\$ 14,661.09	\$ (37,068.91)

AUBURN VOCATIONAL SCHOOL DISTR

Monthly Cash Summary Report

	Initial Cash	MFD Received	FYTD Received	MFD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
Code 524 VOC ED: CARL D. PERKINS - 1984								
	\$ 44,328.18	\$ 4,500.70	\$ 150,136.80	\$ 27,912.15	\$ 222,377.13	\$ (27,912.15)	\$ 191,623.68	\$ (219,535.83)
Grand Total	\$ 8,329,187.35	\$ 302,119.09	\$ 12,038,558.92	\$ 763,467.03	\$ 11,548,252.96	\$ 8,819,493.31	\$ 1,775,475.79	\$ 7,044,017.52

AUBURN VOCATIONAL SCHOOL DISTR

Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
Type: ACCOUNTS_PAYABLE										
Default Payment Type:	Check									
25690	51761	ACCOUNTS_PA	Check	4/2/2020	BES SOLUTIONS	746	RECONCILED	4/10/2020		\$ 25,120.00
25691	51762	ACCOUNTS_PA	Check	4/2/2020	CINTAS CORPORATION	532	RECONCILED	4/6/2020		277.50
25687	51763	ACCOUNTS_PA	Check	4/2/2020	DAWNCHEM, INC.	600	RECONCILED	4/10/2020		828.77
25694	51764	ACCOUNTS_PA	Check	4/2/2020	SHETLER OFFICE SOLUTIONS	41656	RECONCILED	4/8/2020		1,919.93
25696	51765	ACCOUNTS_PA	Check	4/2/2020	OHIO ACTE	10400	RECONCILED	4/14/2020		200.00
25697	51766	ACCOUNTS_PA	Check	4/2/2020	TWIST CREATIVE, INC	41416	RECONCILED	4/7/2020		1,875.00
25700	51767	ACCOUNTS_PA	Check	4/2/2020	VISUAL MARKING SYSTEMS	41667	RECONCILED	4/6/2020		100.00
25701	51768	ACCOUNTS_PA	Check	4/2/2020	NAEMT	395	RECONCILED	4/8/2020		60.00
25689	51769	ACCOUNTS_PA	Check	4/2/2020	LAKE HEALTH	4099	RECONCILED	4/16/2020		180.00
25699	51770	ACCOUNTS_PA	Check	4/2/2020	ILLUMINATING COMPANY	925	RECONCILED	4/3/2020		186.32
25695	51771	ACCOUNTS_PA	Check	4/2/2020	CDC MARS ELECTRIC CO.	1230	RECONCILED	4/6/2020		775.54
25698	51772	ACCOUNTS_PA	Check	4/2/2020	O'REILLY AUTOMOTIVE, INC	40813	RECONCILED	4/8/2020		1,899.40
25688	51773	ACCOUNTS_PA	Check	4/2/2020	HOME DEPOT CREDIT SERVICES	10207	RECONCILED	4/8/2020		2,373.65
25702	51774	ACCOUNTS_PA	Check	4/2/2020	WELLS FARGO FINANCIAL LEASING	40583	VOID		4/2/2020	919.63
25693	51775	ACCOUNTS_PA	Check	4/2/2020	LEE'S MACHINERY	13927	RECONCILED	4/6/2020		2,764.74
25692	51776	ACCOUNTS_PA	Check	4/2/2020	THE MONTEFIORE HOME	41780	RECONCILED	4/8/2020		45.00
25715	51778	ACCOUNTS_PA	Check	4/9/2020	ACT	10857	RECONCILED	4/14/2020		1,920.00
25748	51779	ACCOUNTS_PA	Check	4/9/2020	ACTIVE PLUMBING SUPPLY CO.	304	RECONCILED	4/10/2020		1,305.62
25776	51780	ACCOUNTS_PA	Check	4/9/2020	AGM ENERGY SERVICES LLC	41355	RECONCILED	4/16/2020		4,716.25

AUBURN VOCATIONAL SCHOOL DISTR
Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
25783	51781	ACCOUNTS_PA	Check	4/9/2020	ALFRED NICKLES BAKERY INC	1071	RECONCILED	4/29/2020		\$ 24.96
25716	51782	ACCOUNTS_PA	Check	4/9/2020	AUBURN CAREER CENTER	499	RECONCILED	4/9/2020		592.50
25786	51783	ACCOUNTS_PA	Check	4/9/2020	ALBER & RICE INC	41923	RECONCILED	4/13/2020		1,500.00
25757	51784	ACCOUNTS_PA	Check	4/9/2020	HCI/BUCKEYE EDUCATIONAL SYSTEMS	41917	RECONCILED	4/14/2020		702.00
25770	51785	ACCOUNTS_PA	Check	4/9/2020	C.W. COURTNEY COMPANY	41930	RECONCILED	4/10/2020		9,050.00
25764	51786	ACCOUNTS_PA	Check	4/9/2020	CHARDON LOCAL SCHOOL DISTRICT	2059	RECONCILED	4/17/2020		350.49
25763	51787	ACCOUNTS_PA	Check	4/9/2020	CENGAGE LEARNING	10328	RECONCILED	4/13/2020		1,353.00
25725	51788	ACCOUNTS_PA	Check	4/9/2020	COMDOC INC.	8170	RECONCILED	4/13/2020		1,014.06
25717	51789	ACCOUNTS_PA	Check	4/9/2020	DE LAGE LANDEN FINANCIAL	41637	RECONCILED	4/14/2020		2,058.08
25735	51790	ACCOUNTS_PA	Check	4/9/2020	ESC OF THE WESTERN RESERVE	41901	RECONCILED	4/15/2020		7,987.60
25767	51791	ACCOUNTS_PA	Check	4/9/2020	GAZETTE NEWSPAPERS	11455	RECONCILED	4/15/2020		250.00
25722	51792	ACCOUNTS_PA	Check	4/9/2020	GORDON FOOD SERVICE	8479	RECONCILED	4/13/2020		1,818.33
25726	51793	ACCOUNTS_PA	Check	4/9/2020	GRIMES HORTICULTUR E, INC.	8014	RECONCILED	4/10/2020		1,551.98
25777	51794	ACCOUNTS_PA	Check	4/9/2020	HANDY MAN INSULATION CO.	40632	RECONCILED	4/13/2020		4,167.75
25780	51795	ACCOUNTS_PA	Check	4/9/2020	ILLUMINATING COMPANY	925	RECONCILED	4/13/2020		16,425.18
25784	51796	ACCOUNTS_PA	Check	4/9/2020	HEMLY TOOL SUPPLY INC.	8616	RECONCILED	4/14/2020		9.77
25727	51797	ACCOUNTS_PA	Check	4/9/2020	JOHNSTONE SUPPLY	13078	RECONCILED	4/14/2020		292.92
25768	51798	ACCOUNTS_PA	Check	4/9/2020	JOSHEN PAPER & PACKAGING	7024	RECONCILED	4/13/2020		118.26
25746	51799	ACCOUNTS_PA	Check	4/9/2020	JOSTENS	12522	RECONCILED	4/14/2020		5,166.00
25738	51800	ACCOUNTS_PA	Check	4/9/2020	KEYSTONE	11900	RECONCILED	4/14/2020		314.00

AUBURN VOCATIONAL SCHOOL DISTR
Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
25773	51801	ACCOUNTS_PA	Check	4/9/2020	LAKE COUNTY LANDSCAPE	41427	RECONCILED	4/15/2020		\$ 6,760.00
25742	51802	ACCOUNTS_PA	Check	4/9/2020	KINZUA ENVIRONMENTAL INC	4035	RECONCILED	4/13/2020		190.64
25723	51803	ACCOUNTS_PA	Check	4/9/2020	LBL PRINTING	13500	RECONCILED	4/15/2020		5,030.50
25745	51804	ACCOUNTS_PA	Check	4/9/2020	LINCOLN ELECTRIC CO.	984	RECONCILED	4/13/2020		956.71
25752	51805	ACCOUNTS_PA	Check	4/9/2020	LORAIN CTY COMMUNITY COLLEGE	13647	RECONCILED	4/16/2020		1,552.50
25759	51806	ACCOUNTS_PA	Check	4/9/2020	MICHAEL C SLOCUM	41888	RECONCILED	4/14/2020		337.50
25781	51807	ACCOUNTS_PA	Check	4/9/2020	MCMASTER-CARR SUPPLY CO.	10826	RECONCILED	4/13/2020		202.25
25741	51808	ACCOUNTS_PA	Check	4/9/2020	PRECIOUS CARGO	13744	RECONCILED	4/14/2020		3,190.00
25778	51809	ACCOUNTS_PA	Check	4/9/2020	PENSKE TRUCK LEASING CO, L.P.	41295	RECONCILED	4/16/2020		274.75
25718	51810	ACCOUNTS_PA	Check	4/9/2020	NICHOLS PAPER & SUPPLY, CO	41932	RECONCILED	4/13/2020		2,081.15
25761	51811	ACCOUNTS_PA	Check	4/9/2020	NCLA	41659	OUTSTANDING			40.00
25714	51812	ACCOUNTS_PA	Check	4/9/2020	PREMIER PAINT	1141	RECONCILED	4/14/2020		841.45
25712	51813	ACCOUNTS_PA	Check	4/9/2020	R.E. MICHEL COMPANY INC	12295	RECONCILED	4/15/2020		107.66
25739	51814	ACCOUNTS_PA	Check	4/9/2020	SHERWIN WILLIAMS	334	RECONCILED	4/14/2020		163.77
25766	51815	ACCOUNTS_PA	Check	4/9/2020	SCREENVISION DIRECT	40250	RECONCILED	4/17/2020		192.00
25779	51816	ACCOUNTS_PA	Check	4/9/2020	SKILLS USA OHIO	675	RECONCILED	4/27/2020		2,625.00
25775	51817	ACCOUNTS_PA	Check	4/9/2020	RAYMOND BUILDERS SUPPLY	8527	RECONCILED	4/15/2020		1,364.50
25734	51818	ACCOUNTS_PA	Check	4/9/2020	WILLIAM J SICKLES III	41961	RECONCILED	4/14/2020		450.00
25771	51819	ACCOUNTS_PA	Check	4/9/2020	VIVIANI FAMILY LIMITED	11774	RECONCILED	4/16/2020		1,648.77
25753	51820	ACCOUNTS_PA	Check	4/9/2020	TIME WARNER CABLE - NORTHEAST	13042	RECONCILED	4/16/2020		76.34
25724	51821	ACCOUNTS_PA	Check	4/9/2020	WILLO	12426	RECONCILED	4/15/2020		337.00

AUBURN VOCATIONAL SCHOOL DISTR
Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
		YABLE			TRANSPORTATI ON					
25729	51822	ACCOUNTS_PA	Check	4/9/2020	ROYAL PLUMBING	40777	RECONCILED	4/17/2020		\$ 4,509.25
25713	51823	ACCOUNTS_PA	Check	4/9/2020	SYSCO FOOD SERVICES OF	8412	RECONCILED	4/13/2020		2,336.12
25721	51824	ACCOUNTS_PA	Check	4/9/2020	JOHN D. PREUER & ASSOCIATES	7053	RECONCILED	4/13/2020		12,897.04
25747	51825	ACCOUNTS_PA	Check	4/9/2020	GCA SERVICES GROUP	41167	RECONCILED	4/13/2020		16,724.73
25731	51826	ACCOUNTS_PA	Check	4/9/2020	FAIRPORT HARBOR EXEMPTED	1116	RECONCILED	4/24/2020		150.00
25743	51827	ACCOUNTS_PA	Check	4/9/2020	WELLS FARGO FINANCIAL LEASING	40583	RECONCILED	4/14/2020		3,924.00
25751	51828	ACCOUNTS_PA	Check	4/9/2020	AT&T	171	RECONCILED	4/14/2020		3,462.38
25736	51829	ACCOUNTS_PA	Check	4/9/2020	CITY OF P'VILLE UTIL.	215	RECONCILED	4/16/2020		777.43
25720	51830	ACCOUNTS_PA	Check	4/9/2020	IRON MOUNTAIN INC	11058	RECONCILED	4/14/2020		86.31
25756	51831	ACCOUNTS_PA	Check	4/9/2020	CRILE ROAD HARDWARE	551	RECONCILED	4/15/2020		79.00
25740	51832	ACCOUNTS_PA	Check	4/9/2020	O'REILLY AUTOMOTIVE, INC	40813	RECONCILED	4/17/2020		1,434.92
25782	51833	ACCOUNTS_PA	Check	4/9/2020	UNITED PARCEL SERVICE	2108	RECONCILED	4/16/2020		11.57
25744	51834	ACCOUNTS_PA	Check	4/9/2020	SNAP ON INDUSTRIAL	1266	RECONCILED	4/13/2020		2,466.00
25769	51835	ACCOUNTS_PA	Check	4/9/2020	SC STRATEGIC SOLUTIONS	41786	RECONCILED	4/14/2020		1,701.60
25760	51836	ACCOUNTS_PA	Check	4/9/2020	GENERAL PEST CONTROL CO.	11210	RECONCILED	4/15/2020		204.75
25754	51837	ACCOUNTS_PA	Check	4/9/2020	THYSSENKRUP P ELEVATOR CORP.	11792	RECONCILED	4/13/2020		1,523.97
25765	51838	ACCOUNTS_PA	Check	4/9/2020	AUTOMOTIVE SUPPLY, INC.	631	RECONCILED	4/10/2020		63.80
25785	51839	ACCOUNTS_PA	Check	4/9/2020	AT&T	41770	RECONCILED	4/14/2020		172.75
25762	51840	ACCOUNTS_PA	Check	4/9/2020	SHELBY KAMINSKI	41393	RECONCILED	4/10/2020		170.60
25733	51841	ACCOUNTS_PA	Check	4/9/2020	LORI SMITH	7143	RECONCILED	4/10/2020		22.00
25732	51842	ACCOUNTS_PA	Check	4/9/2020	CAYLEY	41417	RECONCILED	4/10/2020		63.71

AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
					YABLE					
25774	51843	ACCOUNTS_PA	Check	4/9/2020	VOLPIN WAYNE REED	12378	RECONCILED	4/10/2020		\$ 90.85
					YABLE					
25772	51844	ACCOUNTS_PA	Check	4/9/2020	JONNA MAZZA	41292	RECONCILED	4/10/2020		33.12
					YABLE					
25730	51845	ACCOUNTS_PA	Check	4/9/2020	JEFF SLAVKOVSKY	13632	RECONCILED	4/10/2020		56.50
					YABLE					
25758	51846	ACCOUNTS_PA	Check	4/9/2020	DAVID COWEN	41608	RECONCILED	4/10/2020		174.80
					YABLE					
25749	51847	ACCOUNTS_PA	Check	4/9/2020	TERESA DETWILLER	41389	RECONCILED	4/10/2020		151.80
					YABLE					
25737	51848	ACCOUNTS_PA	Check	4/9/2020	LISA SPROWLS	41755	RECONCILED	4/10/2020		151.80
					YABLE					
25750	51849	ACCOUNTS_PA	Check	4/9/2020	MARY ANN KERWOOD	1517	RECONCILED	4/10/2020		108.68
					YABLE					
25719	51850	ACCOUNTS_PA	Check	4/9/2020	DEE STARK-KURTZ	8279	RECONCILED	4/10/2020		369.01
					YABLE					
25755	51851	ACCOUNTS_PA	Check	4/9/2020	CDW GOVERNMENT	11547	RECONCILED	4/10/2020		237.90
					YABLE					
25728	51852	ACCOUNTS_PA	Check	4/9/2020	BORDEN DAIRY COMPANY	154	RECONCILED	4/10/2020		300.90
					YABLE					
25803	51853	ACCOUNTS_PA	Check	4/16/2020	OHIO SCHOOLS COUNCIL	812	RECONCILED	4/22/2020		4,128.00
					YABLE					
25804	51854	ACCOUNTS_PA	Check	4/16/2020	C.W. COURTNEY COMPANY	41930	RECONCILED	4/20/2020		1,100.00
					YABLE					
25806	51855	ACCOUNTS_PA	Check	4/16/2020	SHERMAN CREATIVE	40048	RECONCILED	4/21/2020		2,121.88
					YABLE					
25790	51856	ACCOUNTS_PA	Check	4/16/2020	MAJOR WASTE DISPOSAL	570	OUTSTANDING			75.00
					YABLE					
25796	51857	ACCOUNTS_PA	Check	4/16/2020	LAKE CTY DEPT OF JOB & FAMILY	13530	RECONCILED	4/21/2020		258.78
					YABLE					
25805	51858	ACCOUNTS_PA	Check	4/16/2020	JOSHEN PAPER & PACKAGING	7024	RECONCILED	4/20/2020		40.30
					YABLE					
25793	51859	ACCOUNTS_PA	Check	4/16/2020	R.E. MICHEL COMPANY INC	12295	RECONCILED	4/21/2020		81.96
					YABLE					
25789	51860	ACCOUNTS_PA	Check	4/16/2020	SPRINT	41733	RECONCILED	4/22/2020		89.72
					YABLE					
25798	51861	ACCOUNTS_PA	Check	4/16/2020	WEX BANK	41338	RECONCILED	4/22/2020		182.70
					YABLE					
25801	51862	ACCOUNTS_PA	Check	4/16/2020	AT&T	171	RECONCILED	4/22/2020		499.32
					YABLE					
25791	51863	ACCOUNTS_PA	Check	4/16/2020	FIRST COMMUNICATIONS LLC	10610	RECONCILED	4/23/2020		59.38
					YABLE					
25810	51864	ACCOUNTS_PA	Check	4/16/2020	OHIO ACTE	10400	RECONCILED	4/21/2020		295.00
					YABLE					

AUBURN VOCATIONAL SCHOOL DISTR
Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
25802	51865	ACCOUNTS_PA	Check	4/16/2020	SAM'S CLUB	8469	RECONCILED	4/20/2020		\$ 56.94
25794	51866	ACCOUNTS_PA	Check	4/16/2020	CREDIT CARD OPERATION	41906	RECONCILED	4/20/2020		1,907.56
25807	51867	ACCOUNTS_PA	Check	4/16/2020	GAZETTE NEWSPAPERS	11455	RECONCILED	4/20/2020		25.00
25787	51868	ACCOUNTS_PA	Check	4/16/2020	HUNTINGTON NATIONAL BANK	10092	RECONCILED	4/22/2020		1,033.24
25795	51869	ACCOUNTS_PA	Check	4/16/2020	OHIO BUREAU OF WORKERS	6801	RECONCILED	4/20/2020		486.06
25808	51870	ACCOUNTS_PA	Check	4/16/2020	FA SOLUTIONS LCC	41342	RECONCILED	4/21/2020		1,788.00
25809	51871	ACCOUNTS_PA	Check	4/16/2020	CLN PORTABLE RESTROOM	41790	RECONCILED	4/22/2020		80.00
25792	51872	ACCOUNTS_PA	Check	4/16/2020	VICTORIA DEPASQUALE	40906	RECONCILED	4/17/2020		39.89
25799	51873	ACCOUNTS_PA	Check	4/16/2020	CAYLEY VOLPIN	41417	RECONCILED	4/17/2020		25.30
25788	51874	ACCOUNTS_PA	Check	4/16/2020	DAWN BUBONIC	12967	RECONCILED	4/17/2020		75.45
25800	51875	ACCOUNTS_PA	Check	4/16/2020	ADVANCED GAS & WELDING	13407	RECONCILED	4/17/2020		919.80
25797	51876	ACCOUNTS_PA	Check	4/16/2020	MSC INDUSTRIAL SUPPLY CO. INC.	7489	RECONCILED	4/17/2020		917.15
25825	51884	ACCOUNTS_PA	Check	4/23/2020	EXSCAPE DESIGNS, LLC	41963	RECONCILED	4/27/2020		963.12
25826	51885	ACCOUNTS_PA	Check	4/23/2020	PLATINUM EDUCATIONAL GROUP	13338	RECONCILED	4/28/2020		3,285.00
25828	51886	ACCOUNTS_PA	Check	4/23/2020	ACT	10857	RECONCILED	4/28/2020		270.00
25824	51887	ACCOUNTS_PA	Check	4/23/2020	PENNCARE	8957	RECONCILED	4/28/2020		299.88
25830	51888	ACCOUNTS_PA	Check	4/23/2020	BRIAN BONTEMPO	41373	RECONCILED	4/24/2020		71.82
25827	51889	ACCOUNTS_PA	Check	4/23/2020	JEFF SLAVKOVSKY	13632	RECONCILED	4/24/2020		15.53
25832	51890	ACCOUNTS_PA	Check	4/23/2020	ROBERT HILL	977	OUTSTANDING			192.05
25831	51891	ACCOUNTS_PA	Check	4/23/2020	DAN CRAIL	13805	RECONCILED	4/24/2020		192.05
25829	51892	ACCOUNTS_PA	Check	4/23/2020	BARB GORDON	12964	RECONCILED	4/24/2020		207.41
										\$ 206,877.30

AUBURN VOCATIONAL SCHOOL DISTR

Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
Default Payment Type:		Electronic								
	25708	0 ACCOUNTS_PA YABLE	Electronic	4/10/2020	SCHOOL EMPLOYEES RETIRE-Workers Comp	7727	RECONCILED	4/11/2020		\$ 7,397.94
	25705	0 ACCOUNTS_PA YABLE	Electronic	4/10/2020	Workers Comp	900950	RECONCILED	4/11/2020		871.98
	25706	0 ACCOUNTS_PA YABLE	Electronic	4/10/2020	BANK ONE/MEMO/MEDICARE	900663	RECONCILED	4/11/2020		2,967.61
	25834	0 ACCOUNTS_PA YABLE	Electronic	4/30/2020	MEDICAL MUTUAL OF OHIO	999994	RECONCILED	4/30/2020		867.23
	25707	0 ACCOUNTS_PA YABLE	Electronic	4/10/2020	STATE TEACHERS RETIREMNT	480	RECONCILED	4/11/2020		23,722.53
	25823	0 ACCOUNTS_PA YABLE	Electronic	4/24/2020	BANK ONE/MEMO/FICA	900693	RECONCILED	4/25/2020		23.25
	25709	0 ACCOUNTS_PA YABLE	Electronic	4/7/2020	LAKE COUNTY SCHOOLS COUNCIL	999998	RECONCILED	4/11/2020		103,751.76
	25710	0 ACCOUNTS_PA YABLE	Electronic	4/7/2020	FLEX SAVE	999992	RECONCILED	4/11/2020		100.00
	25821	0 ACCOUNTS_PA YABLE	Electronic	4/24/2020	STATE TEACHERS RETIREMNT	480	RECONCILED	4/25/2020		23,590.75
	25822	0 ACCOUNTS_PA YABLE	Electronic	4/24/2020	SCHOOL EMPLOYEES RETIRE-SERS	7727	RECONCILED	4/25/2020		7,453.70
	25833	0 ACCOUNTS_PA YABLE	Electronic	4/24/2020	SERS	900926	RECONCILED	4/25/2020		1,058.40
	25711	0 ACCOUNTS_PA YABLE	Electronic	4/10/2020	SERS	900926	RECONCILED	4/11/2020		1,058.40
	25820	0 ACCOUNTS_PA YABLE	Electronic	4/24/2020	Workers Comp	900950	RECONCILED	4/25/2020		870.33
	25819	0 ACCOUNTS_PA YABLE	Electronic	4/24/2020	BANK ONE/MEMO/MEDICARE	900663	RECONCILED	4/25/2020		2,961.45
										\$ 176,695.33
										\$ 383,572.63
Type: Default Payment Type:		REFUND Check								
	25703	51777 REFUND	Check	4/2/2020	JACOB EBRIGHT	41962	RECONCILED	4/14/2020		733.64
	25811	51877 REFUND	Check	4/16/2020	JANESHA J GOLSON	41966	RECONCILED	4/20/2020		2,481.12

AUBURN VOCATIONAL SCHOOL DISTR
Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
25812	51878	REFUND	Check	4/16/2020	MATTHEW BOBNAR	41824	RECONCILED	4/20/2020		\$ 3,353.00
25813	51879	REFUND	Check	4/16/2020	ZACHARY GERHARDT	41890	RECONCILED	4/21/2020		3,928.00
25814	51880	REFUND	Check	4/16/2020	DANIEL GREEN	41855	OUTSTANDING			1,267.50
25815	51881	REFUND	Check	4/16/2020	NOAH SMITH	41881	RECONCILED	4/17/2020		2,444.00
25816	51882	REFUND	Check	4/16/2020	CLAYTON C BLAHOVEC	41965	RECONCILED	4/27/2020		969.00
25817	51883	REFUND	Check	4/16/2020	ANTHONY DAYKIN	41841	RECONCILED	4/17/2020		959.00
										\$ 16,135.26
										\$ 16,135.26
Type:	PAYROLL									
Default Payment Type:										
25704	0	PAYROLL		4/10/2020	AUBURN VOCATIONAL SCHOOL DISTR		RECONCILED	4/11/2020		193,754.01
25818	0	PAYROLL		4/24/2020	AUBURN VOCATIONAL SCHOOL DISTR		RECONCILED	4/25/2020		193,404.26
										\$ 387,158.27
										\$ 387,158.27
Grand Total										\$ 786,866.16

Auburn Career Center
Monthly History Comparison-General Fund
April 30, 2020

	Monthly Comparison				Annual Comparison				83%
	April FY18	April FY19	April FY20	Avg Chg	Actual 2018	Actual 2019	Budget 2020	Remain 2020	Budget Expended
Revenue									
Real Estate	\$ 5,836,068	\$ 5,777,537	\$ 6,057,261		\$ 5,836,068	\$ 5,781,135	\$ 5,866,404	\$ (190,857)	103%
Tangible Personal (PU)	\$ 414,345	\$ 370,973	\$ 356,021		\$ 414,345	\$ 370,973	\$ 366,425	\$ 10,404	97%
Foundation	\$ 2,007,917	\$ 1,958,013	\$ 1,883,004		\$ 2,394,304	\$ 2,328,865	\$ 2,317,478	\$ 434,474	81%
Homestead & Rollback	\$ 611,747	\$ 411,172	\$ 427,173		\$ 809,948	\$ 830,183	\$ 834,334	\$ 407,161	51%
Other	\$ 380,572	\$ 470,110	\$ 452,003		\$ 409,978	\$ 540,961	\$ 527,720	\$ 75,717	86%
Subtotal	\$ 9,250,649	\$ 8,987,805	\$ 9,175,462		\$ 9,864,643	\$ 9,852,117	\$ 9,912,361	\$ 736,899	93%
Expense									
Salaries	\$ 3,196,354	\$ 3,320,744	\$ 3,450,158	3.9%	\$ 3,821,328	\$ 4,028,581	\$ 4,223,019	\$ 772,861	82%
Benefits	\$ 1,485,774	\$ 1,478,888	\$ 1,615,354	4.4%	\$ 1,730,209	\$ 1,784,586	\$ 2,036,341	\$ 420,987	79%
Purchased Services	\$ 1,176,306	\$ 1,172,412	\$ 1,211,240	1.5%	\$ 1,441,037	\$ 1,542,845	\$ 1,677,443	\$ 466,203	72%
Supplies	\$ 390,104	\$ 428,847	\$ 498,723	13.1%	\$ 428,385	\$ 492,966	\$ 556,506	\$ 57,783	90%
Capital Outlay/Equipment	\$ 171,912	\$ 230,836	\$ 328,756	38.3%	\$ 175,255	\$ 251,690	\$ 395,665	\$ 66,909	83%
Other	\$ 133,141	\$ 131,725	\$ 134,102		\$ 132,419	\$ 133,098	\$ 137,090	\$ 2,988	98%
Subtotal	\$ 6,553,591	\$ 6,763,452	\$ 7,238,333		\$ 7,728,633	\$ 8,233,766	\$ 9,026,064	\$ 1,787,731	80%
Revenue/Expense (Operating Balance)	\$2,697,058	\$ 2,224,353	\$1,937,130		\$ 2,136,010	\$ 1,618,351	\$ 886,297		
Other Uses									
Advances Returned	\$ 54,972	\$ 73,407	\$ 54,637		\$ 57,516	\$ 189,419	\$ 166,263		
Advances Out	\$ 28,880	\$ 132,300	\$ 11,480		\$ 82,468	\$ 178,129	\$ 43,300		
Transfers	\$ 381,346	\$ 426,777	\$ 780,941		\$ 989,772	\$ 1,121,528	\$ 1,503,592		
Subtotal	\$ (355,254)	\$ (485,670)	\$ (737,784)		\$ (1,014,724)	\$ (1,110,238)	\$ (1,380,629)		
Beginning Cash	\$ 7,358,455	\$ 6,929,417	\$ 8,032,495		\$ 4,844,657	\$ 5,965,943	\$ 6,474,056		
Ending Cash	\$ 7,186,457	\$ 7,704,625	\$ 7,663,871		\$ 5,965,943	\$ 6,474,056	\$ 5,979,724		
Encumbrances	\$ 563,998	\$ 764,583	\$ 738,308		\$ 115,351	\$ 121,717			

This is an unaudited financial report.

AUBURN VOCATIONAL SCHOOL DISTR

Monthly Appropriation Summary Report

	FYTD Appropriated	Prior Year Encumbrance	FYTD Expendable	FYTD Expended	MUD Expended	Encumbrance	FYTD Unencumbered
Code 001 GENERAL							
	\$ 10,471,062.29	\$ 121,716.65	\$ 10,592,778.94	\$ 8,030,753.55	\$ 575,756.47	\$ 738,307.99	\$ 1,823,717.40
Code 002 BOND RETIREMENT							
	\$ 613,599.00	\$ 0.00	\$ 613,599.00	\$ 71,795.48	\$ 0.00	\$ 0.00	\$ 541,803.52
Code 004 BUILDING							
	\$ 173,646.40	\$ 1,019,583.90	\$ 1,193,230.30	\$ 1,117,447.88	\$ 0.00	\$ 16,588.02	\$ 59,194.40
Code 006 FOOD SERVICE							
	\$ 213,985.81	\$ 0.00	\$ 213,985.81	\$ 150,806.75	\$ 18,920.50	\$ 3,622.44	\$ 59,556.62
Code 009 UNIFORM SCHOOL SUPPLIES							
	\$ 32,968.61	\$ 0.00	\$ 32,968.61	\$ 24,170.51	\$ 0.00	\$ 0.00	\$ 8,798.10
Code 011 ROTARY-SPECIAL SERVICES							
	\$ 23,104.22	\$ 0.00	\$ 23,104.22	\$ 35,693.78	\$ 3,164.43	\$ 3,943.99	\$ (16,533.55)
Code 012 ADULT EDUCATION							
	\$ 1,528,934.12	\$ 12,114.08	\$ 1,541,048.20	\$ 1,104,108.81	\$ 81,470.21	\$ 64,669.15	\$ 372,270.24
Code 014 ROTARY-INTERNAL SERVICES							
	\$ 1,969.40	\$ 1,450.00	\$ 3,419.40	\$ 1,573.83	\$ 0.00	\$ 332.43	\$ 1,513.14
Code 018 PUBLIC SCHOOL SUPPORT							
	\$ 161,513.70	\$ 11,684.14	\$ 173,197.84	\$ 53,735.42	\$ 10,439.93	\$ 26,217.27	\$ 93,245.15
Code 019 OTHER GRANT							
	\$ 159,423.58	\$ 2,646.78	\$ 162,070.36	\$ 81,154.68	\$ 2,354.76	\$ 5,648.21	\$ 75,267.47
Code 022 DISTRICT AGENCY							
	\$ 11,304.76	\$ 1,000.00	\$ 12,304.76	\$ 500.00	\$ 0.00	\$ 2,000.00	\$ 9,804.76
Code 024 EMPLOYEE BENEFITS SELF INS.							
	\$ 57,361.25	\$ 1,355.91	\$ 58,717.16	\$ 34,982.78	\$ 1,967.42	\$ 7,162.56	\$ 16,571.82
Code 070 CAPITAL PROJECTS							
	\$ 832,948.32	\$ 171,397.00	\$ 1,004,345.32	\$ 328,422.38	\$ 14,866.25	\$ 675,100.75	\$ 822.19
Code 200 STUDENT MANAGED ACTIVITY							
	\$ 110,550.72	\$ 240.00	\$ 110,790.72	\$ 49,322.30	\$ (92.91)	\$ 16,998.21	\$ 44,470.21
Code 451 DATA COMMUNICATION FUND							
	\$ 1,800.00	\$ 0.00	\$ 1,800.00	\$ 4,300.00	\$ 4,300.00	\$ 0.00	\$ (2,500.00)
Code 467 Student Wellness and Success Fund							
	\$ 51,090.00	\$ 0.00	\$ 51,090.00	\$ 2,500.00	\$ 0.00	\$ 8,600.00	\$ 39,990.00
Code 501 ADULT BASIC EDUCATION							
	\$ 357,496.31	\$ 4,455.44	\$ 361,951.75	\$ 234,607.68	\$ 22,407.82	\$ 14,661.09	\$ 112,682.98
Code 524 VOC ED: CARL D. PERKINS - 1984							
	\$ 392,759.86	\$ 44,328.18	\$ 437,088.04	\$ 222,377.13	\$ 27,912.15	\$ 191,623.68	\$ 23,087.23

Grand Total	\$ 15,195,518.35	\$ 1,391,972.08	\$ 16,587,490.43	\$ 11,548,252.96	\$ 763,467.03	\$ 1,775,475.79	\$ 3,263,761.68
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Attachment Item #12

Approve Financial Services

PLATTENBURG

Certified Public Accountants

May 26, 2020

Sherry Williamson, Treasurer/Chief Financial Officer
Auburn Career Center
Lake County
8140 Auburn Road
Concord Township, Ohio 44077

Dear Sherry:

This letter will confirm the understanding of our engagement to render GAAP conversion services to the Auburn Career Center (Center) for the year ended June 30, 2020. The nature and extent of our respective responsibilities are understood as follows:

1. Plattenburg, CPAs, will assist the Center with the conversion of the Center's cash basis records to generally accepted accounting principles (GAAP), including:
 - a. Preparation of journal entries needed to convert the Center's cash basis records to generally accepted accounting principles.
 - b. Preparation of supporting workpapers needed to convert the Center's cash basis records to generally accepted accounting principles.
2. It shall be the responsibility of the Center to:
 - a. Direct the engagement and approve engagement results as the journal entries and GAAP workpapers will be solely the responsibility and representation of the Center,
 - b. Provide the detail accounting records required (e.g. capital asset detail records, accounts receivable detail records, etc.),
 - c. Provide detail accounting records according to the timetable of Plattenburg, CPAs and
 - d. Provide the same level of assistance with the GAAP conversion as in prior years
3. It shall be the responsibility of Plattenburg, CPAs to prepare Center's GAAP journal entries and workpapers from detail information provided by the Treasurer.
4. Our fixed fee for these services for June 30, 2020 will be \$9,450.
5. Progress billings will be made monthly and will be payable upon presentation. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If additional time is necessary, we will discuss it with you and arrive at a new fee estimate to cover the additional costs.

PLATTENBURG
Certified Public Accountants

6. Additional extended procedures outside the normal scope of this engagement that you may request, if any, will be performed as a separate engagement and covered by a separate agreement. Such work would include, but is not limited to, implementation of new accounting pronouncements, preparation of the SEFA, input and submission procedures related to the Auditor of State's *Hinkle Report Filing System* and any work related to assistance with accounting details, including fixed assets.

Please indicate your agreement with the arrangements discussed herein by signing and returning this letter. A file copy is enclosed for your convenience.

Sincerely,



Dave C. Minich, CPA, Partner
Plattensburg, CPAs

Name

Title

Date



Attachment Item #14

Human Resources



Human Resources

June 2, 2020

Adult Workforce Education 2020-2021

Employee Name	Title	Hourly Rate
Anne Anderson	Aspire Instructor	\$21.63
Bruce Cline	Aspire Instructor	\$23.79
Kay Deighan	Aspire Instructor	\$21.63
Tricia Durst	Aspire Instructor	\$21.63
Steve Hoffman	Aspire Instructor	\$21.63
Diane Marjenin	Aspire Instructor	\$21.63
Deborah McCarty	Aspire Instructor	\$21.63
Melissa Mazzoleni	Aspire Point Person	\$21.63
Rachel Boehnlein	EMT Instructor	\$30.00
Michael Brush	EMT Instructor	\$30.00
Joseph Cooper	EMT Instructor/PN Faculty (Anatomy & Physiology)	\$30.00
James Davis	EMT Instructor/Fire Safety Inspector Instructor	\$30.00
Carmen Tibaldi	EMT/Firefighter Instructor	\$30.00
Gregory Hollerbach	EMT/Firefighter Instructor/Fire Safety Inspector Instructor	\$30.00
Jason Benton	EMT/Firefighter Instructor	\$30.00
Gregory Black	EMT/Firefighter Instructor	\$30.00
Robert Ivancic	EMT/Firefighter Instructor	\$30.00
Michael Lerman	EMT/Firefighter Instructor	\$30.00
Eugene Lutz	EMT/Firefighter Instructor	\$30.00
Justin Meister	EMT/Firefighter Instructor	\$30.00
Kevin Weidig	EMT/Firefighter Instructor	\$30.00
John Blauch	EMT Instructor/Firefighter Instructor/PN Faculty	\$30.00
Susie Vigh	EMT/Paramedic Instructor	\$30.00
Mathew Urie	EMT/Paramedic Instructor/Firefighter Instructor	\$30.00
Jeffrey Buehner	Firefighter Instructor	\$30.00
Dominic Chiappone	Firefighter Instructor	\$30.00
Gregory Duy	Firefighter Instructor	\$30.00
Michael Fink	Firefighter Instructor	\$30.00
Robert Gandee	Firefighter Instructor	\$30.00
Edward Koziol	Firefighter Instructor	\$30.00
Jim Powers	Firefighter Instructor	\$30.00
Jonathon Richardson	Firefighter Instructor	\$30.00

Employee Name	Title	Hourly Rate
Richard Rousch	Firefighter Instructor	\$30.00
Tom Sitz	Firefighter Instructor	\$30.00
Ron Terriaco	Firefighter Instructor	\$30.00
Tim Tobin	Firefighter Instructor	\$30.00
Geffry Turchon	Firefighter Instructor	\$30.00
Brian Valletto	Firefighter Instructor	\$30.00
Bob Varner	Firefighter Instructor	\$30.00
Mike Warner	Firefighter Instructor	\$30.00
Toni Paoletta	Geauga One-Stop	\$18.00
Lisa Sprowls	Geauga One-Stop	\$18.00
Lewis Fletcher	HVAC/Industrial Maintenance Instructor	\$30.00
Micheal Pasquale	HVAC Instructor	\$30.00
Al Large	Machining/CNC	\$30.00
Mary Crone	PN Faculty	\$30.00
Tricia Durst	PN Faculty - Math Tutor	\$30.00
Robin Ernst-Mercer	PN Faculty	\$30.00
Susan Fell	PN Faculty	\$30.00
Erika Pachete	PN Faculty	\$30.00
Carol Robinson	PN Faculty	\$30.00
Stacey Yarnell	PN Faculty	\$30.00
Odette Baldeo	STNA/PN Faculty	\$30.00
Monica Lewis	STNA/PN Faculty	\$30.00
Mary Ann Kerwood	Transition Specialist	\$21.63
Scott Slagle	Welding Instructor	\$30.00
Jared Rogge	Welding Instructor	\$30.00
Gregg Evans	CPT Instructor	\$30.00

Resignations
2019-2020

Employee Name	Title	Effective Date
Catherine Leonello	Geauga One-Stop	May 22, 2020
Thomas Dalton	HVAC Instructor	May 12, 2020

Extended Days
2019-2020

Employee Name	Title	Days
Justine Malvicino	Cosmetology - Internships	Up to 5 Days
Brandi Holland	Cosmetology - Internships	Up to 5 Days
Dawn Bubonic	PR/Marketing	Up to 10 Days
Stacey Yarnell	Allied Health Technology	Up to 1 Day
Barb Gordon	Enrollment Specialist	Up to 10 Days
Cayley Volpin	Career Development/Enrollment	Up to 3 Days

Extended Days

2020-2021

Employee Name	Title	Days
Dan Crail	School Counselor	Up to 5 Days
Sarah Noble	School Counselor	Up to 5 Days
Dave Richards	Plant, Turf and Landscape Management	Up to 5 Days

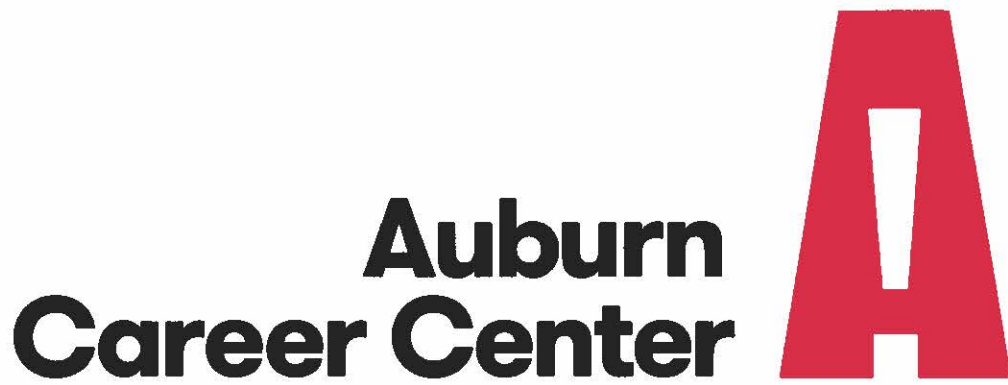
Extended Days – Return to Work/School Subcommittees

2019-2020

Staff Name	Title	Days
Amy Ryan	Culinary Arts	Up to 2 Days
Angie Nelson	Business Management Tech	Up to 2 Days
Barb Gordon	Enrollment Specialists	Up to 2 Days
Beth Cueni	Computer Literacy	Up to 4 Days
Bob Hill	Construction	Up to 2 Days
Brandi Holland	Cosmetology	Up to 2 Days
Brenda Carraher	Cafeteria Manager	Up to 2 Days
Cayley Volpin	Career Development/Enrollment	Up to 2 Days
Chris Mitchell	Director of High School	Up to 4 Days
Christine Tredent	Patient Care Technician	Up to 2 Days
Dan Crail	School Counselor	Up to 2 Days
Darrin Spondike	Computer Networking	Up to 2 Days
Dave Richards	Plant, Turf & Landscape Management	Up to 2 Days
Dawn Bubonic	PR/Marketing	Up to 2 Days
Dee Stark	Director of Curriculum & Instruction	Up to 2 Days
Dorothy Bentley	Intervention Specialists	Up to 2 Days
Gregg Evans	Intervention Specialists	Up to 2 Days
Jane Metrisin	Teaching Professions Pathway	Up to 2 Days
Jarred Rogge	Welding	Up to 2 Days
Jason Gardner	Internet Programming Development	Up to 2 Days
John Blauch	Emergency Medical Services	Up to 4 Days
Justine Malvicino	Cosmetology	Up to 2 Days
Keith Conn	Electrical Engineering Prep	Up to 2 Days
Michelle Rodewald	Director of Adult Workforce/Business Partnership	Up to 4 Days
Nanci Kasten	Online English	Up to 2 Days
Robin Nunes	Online English	Up to 2 Days
Ron Beech	Mechanical Technology Applications	Up to 2 Days
Sarah Noble	School Counselor	Up to 2 Days
Scott Sitz	Criminal Justice & Security	Up to 2 Days
Shelby Kaminski	VOSE Coordinator	Up to 2 Days
Stacey Yarnell	Allied Health Technology	Up to 2 Days
Stacy Allen	PBIS	Up to 4 Days
Stephanie Weincek	Career Assessment	Up to 4 Days

Summer Interns
2019-2020

Student Name	Department	Hours per Week	Hourly Amount
Garrett Young	Maintenance	40	\$8.98
Cambden Weidenaar	Maintenance	40	\$8.98



Attachment Item #17

*Approve ACEware Systems,
Inc. Support Agreement*

ACEware Systems, Inc.



Support and Maintenance Agreement (SMA)

\$6,012.80

This agreement between ACEware Systems, Inc. (the Service Provider) and Auburn Career Center (the Customer) remains in effect July 1, 2020 through June 30, 2021. At the conclusion of the Agreement period, Service Provider will send a renewal notice and invoice to the Customer. The Customer may elect to renew the SMA or decline and receive service on a per call basis at the hourly rate in effect for that calendar year. Software upgrades are not available without a current SMA.

Definitions

Service Provider: ACEware Systems, Inc.

Customer: A single unit/department with a single point of contact to coordinate and communicate the needs of their unit/department with ACEware. *(Note: If your institution/organization shares a single instance of Student Manager/ACEweb with multiple departments/programs, please contact ACEware to discuss support options.)*

SMA: Support and Maintenance Agreement

Technical Support: Guidance, advice and/or direction directly related to ACEware Systems software provided to the Customer by an assigned ACEware Technician.

Keeper of the Flame: The point of contact designated to communicate with the assigned ACEware Technician on behalf of the organization.

The authorized Keeper of the Flame for the Customer is:

Name (first and last)

Phone

Email

SMA Inclusions:

As part of this SMA, the staff at ACEware Systems, Inc. remain available to answer any and all questions related to the ACEware product(s) purchased by the Customer. In addition, this SMA provides the Customer:

- A dedicated ACEware Technician responsible for providing technical support to the Customer.
- Email and toll-free telephone support.
- Complimentary upgrades to the Customer's version of Student Manager.
- Access to the customers-only section of the Service Provider's web site, which provides online help resources and archived webinars.
- Scholarship funds for attendance of the annual ACEware Users' Conference. The amount of the scholarship is determined by the amount of the Customer's SMA. A listing of current scholarship values are attached to this SMA.)

SMA Exclusions:

The following situations are not covered under the SMA. However, services marked (**) are available as a fee-based option:

- Recovery of data resulting from:
 - Problems caused by allowing any software created by entities other than the Service Provider access to the Student Manager database files. **This type of damage may void the SMA unless prior authorization has been received from Service Provider.**
 - Hardware failure.
 - Improper backup procedures.
 - User error.

*Note: On a fee-based service, ACEware Systems will make every effort to recover data but is not able to guarantee success. (**)*

- Support for network connections, email server configuration, firewall configuration, user account creation or printer setup.
- Technical support for software created by entities other than the Service Provider
- Updating a customized screen or procedure. (**)
- Multiple installations of Student Manager or ACEweb; One installation of each is provided with purchase of the software. (**)
- Training of new staff members. Each Customer should have training processes in place. Additionally, the Customer may direct staff to the Service Provider's website, which contains resources that are specific to new users. (**).
- Preparing customized reports. When purchasing Student Manager, each new Customer is entitled to three (3) customized reports (**).

Remote Access to Customer System

For optimal service, the installation and use of screen sharing software such as Mikogo or GoToMeeting® is recommended to allow a technician's computer to connect with your computer. If your unit/department cannot, or will not, allow use of this method of support, an additional 5% surcharge will be added to your support agreement. You will be contacted to discuss this issue before the surcharge is applied.

Customization

Service Provider offers customization services on a fee basis. Software programs are designed to accommodate customized procedures created by ACEware Systems without voiding your Support and Maintenance Agreement. Customized procedures may increase the cost of the SMA, and are only guaranteed with the current version of the software. Contact your ACEware technician for a quote on a custom project.

By signing this *Agreement*, the Customer acknowledges that they have read, understand and agree to the conditions and are authorized to execute this agreement on behalf of the organization.

ACEware Systems, Inc.

Auburn Career Center



07/01/2020

By: Sharon Brookshire

Date

Vice President, Operations

By: Customer's Authorized Representative Date

Please print name and title below:



ACEware Systems, Inc.
 (785) 537-2937
 Federal ID# 48-1151719
 7480 Dyer Road
 Manhattan, KS 66502

Invoice

Date	Invoice #
7/1/2020	8545

Bill To
Auburn Vocational School District 8140 Auburn Rd Concord Twp, OH 44077

P.O. No.	Terms
	Net 30

Quantity	Description	Rate	Amount
1	Annual Support Agreement for Student Manager - 7/1/2020 - 06/30/2021 Executive Student Manager with ACEweb Online Registration - 2020 Retail Value - \$32,495 Calendar Module - 2020 Retail Value - \$1,695 Attendance Tracking Module - 2020 Retail Value - \$1,695 Course Bundling Module - 2020 retail Value \$1,695 (purchased in 2014) Total Retail Value - \$37,580 X .16 = \$6,012.80	6,012.80	6,012.80
		Total	\$6,012.80



Attachment Item #18

*Approve TLC IT HVAC
Replacement*



2305 E. Aurora Road
Twinsburg, Ohio 44087
(330) 998-6695

May 19, 2020

Auburn Career Center
8221 Auburn Road
Concord, Ohio 44077
Attn: Sherry Williamson, Treasurer

Re: Auburn Career Center TLC IT HVAC Replacement - 2020

Ms. Sherry Williamson:

Proposals were received on Tuesday, May 12th, 2020 for the project referenced above.

There were two (2) proposals submitted; both of which were on time, and with properly noted bid components and acknowledgements. The proposers were: Air Force One and The K Company. We have reviewed the proposals with scopes of work involved, and have prepared a tabulation spreadsheet with recommendations. After reviewing, we have found the proposer Air Force One to be a responsible, low bidder on the respective Bid Package (BP) detailed below.

We recommend awarding the Base Bid amount to *Air Force One* for the IT HVAC Replacement in the amount of: **\$72,858.00**. We also recommend awarding Alternate 1 to Air Force One in the amount of: **\$6,925.00**, for a total contract amount of **\$79,783.00**.

AGM Energy Services is committed to support project coordination and next step actions with Auburn Career Center as the proposer is selected, and as work takes place.

Sincerely,

André T. Goosby
President

AGM Energy Services
2305 E. Aurora Road
Twinsburg, Ohio 44087
Office: (330) 998-6695
Cell: (216) 904-2855
agoosby@agmenergyservices.com

Proposal Summary:

Auburn Career Center - TLC Building IT HVAC Replacement 2020

Proposers:	BASE BID	Alternate ALT-1	Alternate ALT-2a	Alternate ALT-2b	Alternate ALT-3	Addendum #1	Bond Included
<i>Air Force One, Inc.</i>	\$72,858.00	\$6,925.00	\$9,987.00	\$13,372.00	\$11,868.00	YES	YES
<i>The K Company, Inc.</i>	\$93,300.00	\$7,600	\$18,275.00	\$19,100.00	\$14,300.00	YES	YES

Project Budget: \$121,000.00 (includes \$5,000 allowance)

Date Due: May 12th, 2020 at 12:00PM EST

BASE Bid: Modification, partial demolition, and installation of new BAS/controls system components.

ALT-1: Complete demolition of existing 20-ton Liebert AC unit.

ALT-2a: Installation of Basic Humidification Equipment as furnished by Contractor.

ALT-2b: Installation of Enhanced Humidification Equipment as furnished by Contractor.

ALT-3: Installation of new Energy-use Metering Equipment as furnished by Contractor and coordinated with MSI.